



Georgia Procurement Registry Updated Look and Feel Beginning February 2020

Frequently Asked Questions

What is the Georgia Procurement Registry (GPR)?

The Georgia Procurement Registry is the official site for businesses to view bid opportunities from the State of Georgia and local government entities. The site is publicly available [here](#).

What is changing?

Beginning February 3, 2020, the Georgia Procurement Registry will have a new look and new feel including updated color palette.

- **Suppliers** accessing the public site, will enjoy several enhancements, such as:
 - improved navigation;
 - ability to access and view the GPR on a smart phone or tablet;
 - option to view the GPR in landscape position or portrait position for better user experience;
 - access to “quick links” to make it easier to access key resources such as supplier registration, Team Georgia Marketplace™ and the Georgia Procurement Manual; and
 - additional bid search criteria options, including process type and date range.
- **State and local government purchasing staff** will experience a new look with updated color palette when logging on as “buyer.”
 - Note: there are no changes to the menus or steps for posting bid notices. State and local government staff will continue to access the GPR and post bid notices in the same way.
- **eSource users** (state colleges and universities) will continue to post solicitations in the same manner.
 - Published solicitations will have a new look and feel with the new color palette.
 - All of the information and files that are including in the posting will be available but will be displayed in a slightly different arrangement.
 - The published Notice of Intent to Award (NOIA), Notice of Award (NOA), and Notice of Qualified Contractors (NOQ) will be displayed as a link to a PDF that may be printed or saved.

When will the enhancements occur?

The enhanced Georgia Procurement Registry will be available beginning Monday, February 3, 2020.

Will the Georgia Procurement Registry be “unavailable” while the updates are occurring?

Yes, the GPR will be down for scheduled maintenance beginning Friday, January 31st from 5:00 PM until Monday, February 3rd at 8:00 AM.

As a supplier, is there any change in my access to the Georgia Procurement Registry?

No, you will continue to access the Georgia Procurement Registry by accessing the public site [here](#). There is no requirement for a supplier to have a logon/password to view the bidding opportunities that are posted.

As a state or local government purchasing officer, will my User ID and password change?

No, there will be no change to your User ID or password for accessing the Georgia Procurement Registry. The login process will remain the same.

As a state or local government purchasing officer, will my security questions and answers change?

No, there will be no change to your security questions and answers for purposes of unlocking your Georgia Procurement Registry account. These will continue to be the same and there is no change to the process for resetting or unlocking your account.

As a state or local government purchasing officer, will my system access or user level security functionality change?

No, there will be no change to your system access. Your access and user level security functionality will remain the same.

As a state government purchasing officer (subject to the Department’s authority), will the “Bids Needing State Purchasing Approval or Awarding by the Agency” screen still be available?

Yes, all functionality for the State Purchasing Division (SPD) or any agency level users remains the same.

For state or local government purchasing officers, will I be able to access and manage existing solicitations that were started prior to the system updates?

Yes, all bids and notices will continue to be available to buyers through the Georgia Procurement Registry.

What if I need help?

For assistance with accessing the Georgia Procurement Registry or to report a problem, please contact us at procurementhelp@doas.ga.gov or 404-657-6000.